


Claim for Expenses towards Qualification Upgradation

Ref. No.: _____ (To be filled at TEQIP Office) **Date:** _____

	<p>BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE VALLABH VIDYANAGAR -388120,GUJARAT,INDIA TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP – III) (Sub-component 1.3-Twinning Arrangements to Build Capacity and Improve Performance of Participating Institutes) Format For Claiming Expenditures of Faculty/Staff Qualification Upgradation</p>
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Name and designation of the applicant:	
Department:	Employee Number (in BVM):
Email ID :	Mobile No. :
Vendor ID (generated by PFMS) :	
Salary: Basic:	Grade pay with AGP:
Programme Name (Specify details): Bachelor in Engineering / Master in Engineering / Doctor of Philosophy / _____ in _____	Programme Type: Full Time / Part Time
	Programme Duration:
	Year of Admission:
Ref. No. and date of Approval of undergoing Qualification Upgradation	

Table for Previous Claims:

Sr. No.	Programme Name	Level/Year	Previous Claims	Total Sanction

Details Of Expenditure:

Sr. No.	Particulars	Amount (INR)	Remarks (if any)
1	Registration fees (per Annum)		
2	Tuition Fees / Fees charged for course work		
3	University Exam Fees		
4	Consumables		
5	Expenses towards thesis printing / publication of thesis based research papers		
6	Others (Give details):		
	Total		
	Advance Withdrawn (as mentioned in the Proposal attached)		Dated:
	Difference amount to be claimed / returned		

- I _____, hereby declare that the information given above is true to the best of my knowledge.
- I abide to return the received amount in part or full in case of any discrepancy rose by competent authority in future.
- Enclosures: (1) Original receipts of all kinds of fees mentioned above (2) Copy of Approval Letter (3) Copy of last semesters' progress reports / mark-sheets (4) Other Relevant Documents

Signature of Applicant: _____ (Submit completed form to the TEQIP office.)

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Signature of HOD: _____, (Verified that the utilization of the fund is as per TEQIP-III norms and it was planned through TNA of the applicant.)

Nodal officer – Academics: _____ FSD Coordinator: _____

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Passed for amount (INR): _____ (Rupees _____)

Sign of Head clerk/ Account, BVM Office: _____ Nodal Officer(Finance), TEQIP-III, BVM: _____

Principal, BVM: _____