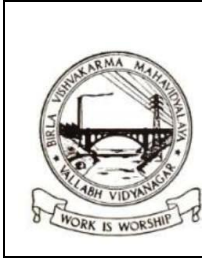


Ref. No.: _____ (To be filled at TEQIP Office) | Date: _____



**BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE
VALLABH VIDYANAGAR -388120,GUJARAT,INDIA
TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP – III)
Claim Form For Attending Workshops, Technology Exhibitions, Publications In National
/ International Conferences /Tech Fest in IIT/NIT Held In India (for GIA Students)**

Name :	Year:
Enrollment No./Student ID No :	Date of Birth (DD/MM/YYYY):
Category :	Aadhaar Number:
PAN:	City:
Address :	State:
District:	Email:
Mobile No:	Full Account No:
Bank Name:	Bank Branch and IFSC Code :
Event Name (description in brief):	
Ref. No. and date of Approval of Proposal (attach a copy): Also attach a copy of office order	

Sr.	Particulars	Amount (INR)	Maximum permissible Amount (INR) (office use only)	Remarks (if any)
1	Total of TA (As per details overleaf)			
2	Registration Fees			
3	Dormitory /Hostel Charges			
4	Food Bills			
5				
	Total			

- I hereby submit a brief report (Hard Copy & Email / CD) indicating the outcomes of the above event.
- The full length paper for the above mentioned event is also enclosed. (where applicable)
- Photocopy of certificate of participation and paper presentation are attached herewith.

Signature of Applicant: _____ (Submit completed form to the TEQIP office.)

Approved by Department Faculty Counsellor (Name & Sign) _____

Signature of HOD : _____, (verified that the utilization of the fund is as per TEQIP-III norms & approval taken)
-----X----- X ----- X -----

R&D-Coordinator/Nodal Officer (Student Learning & Equity Assurance), TEQIP-III (Name&Signature): _____

Nodal officer (Academics) (Name & Signature): _____
-----X----- X ----- X -----

Passed for amount (INR): _____ (Rupees _____)

Sign of Head clerk/ Account, BVM Office: _____ Nodal Officer (Finance), TEQIP-III, BVM: _____

Principal, BVM: _____

Ref. No.: _____ (To be filled at TEQIP Office) | Date: _____

Details of TA & DA:

Details of Expenses									
A. Travel Expenses									
Departure			Arrival			Kind of journey i.e. by Bus, Rail, etc.	Distance in km	Fare Paid (Rs.)	
Station	Date	Hours	Station	Date	Hours				
TOTAL (A)									
B. Food Bills									
Sr. No.	Date	Bill No.	Amount (Rs.)	Remarks					
Total (B)									
C. Dormitory /Hostel Charges									
Sr. No.	Date	Bill No.	Amount (Rs.)	Remarks					
Total (C)									
Total of Amount (A + B + C)									

Note:

1. Registration Fee Receipts (Original), Tickets (Including Train, Bus etc.), fare receipts of auto, and bill of dormitory /hostel charges & food charges are to be submitted along with this. All photocopies need to be self-attested by the applicant. All small sized bills/receipts to be pasted on a plain A4 size paper.
2. Travel Allowance (TA) ----- Second class sleeper in Trains or by Bus (for To & Fro one journey only) is admissible.

Dated signature of applicant: _____ Sign of Head clerk/ Account, BVM Office: _____